

BEFORE THE BOARD OF COUNTY COMMISSIONERS
FOR COLUMBIA COUNTY, OREGON

WORK SESSION MINUTES

March 21, 2018

The Columbia County Board of Commissioners met in scheduled session with Commissioner Margaret Magruder, Commissioner Henry Heimuller and Commissioner Tardif.

Commissioner Magruder called the meeting to order.

EXECUTIVE SESSION UNDER ORS 192.660(2)(I) - Performance Evaluation:

The Board recessed the regular session to go into Executive Session as allowed under ORS 192.660(2)(I). Upon coming out of Executive Session, no action was taken by the Board.

FEEDBACK ON PERFORMANCE EVALUATION PROCESS:

Jean Ripa was asked to reschedule this item for a later work session.

MANDATORY ACTIVE SHOOTER TRAINING:

As Chair of the Safety Committee, Jean Ripa led the discussion on “active shooter and stop the bleed” training. Steve Pegram is certified as an instructor in Active Shooter response. Both Steve and Jean are requesting that the Board make attendance at the Active Shooter training, scheduled in June, as mandatory. Commissioner Tardif noted that his support for mandatory training would include the requirement for an on site exercise as well. Steve noted that he could work with that in the following year and develop an exercise with local law enforcement. Commissioner Heimuller noted that his support would include support for a program which allowed certain employees in the Courthouse to be properly trained. There was some concern about the legality surrounding that issue. After further discussion, ***Commissioner Heimuller moved and Commissioner Tardif seconded to mandate training at an Active Shooter class this year and every other year thereafter, with a mandated 1st aid/CPR class in the rotating year. Further, staff was directed to return to the Board with research on the possibility of a program allowing armed staff in the Courthouse as well as a proposal for an exercise in the following year. The motion carried unanimously.***

COURTHOUSE PARKING LOT SAFETY RECOMMENDATION:

Jean Ripa, Casey Garrett and Nathan Woodward were present for discussion. Jean referred to the recommendation from the Safety Committee that the Board make the lower parking lot secure for employee parking. It is currently signed as employee only parking but that is not enforced. The Board made it clear they do not agree with gating off the lot. After lengthy discussion, the Board largely declined the Safety Committee's recommendation except that they directed General Services to make the following changes: Replace all parking lot lights with LEDs and eliminate all dark spots before the Fall; improve the current signage and make sure it is clear that the lower parking lot

is for employee only parking during regular working hours; return to the Board with a proposal for employee parking tags so that future efforts at enforcement can be made; get a proposal and bring back to the Board for the installation of cameras in the parking lot.

CLEANING SERVICES SURVEY RESULTS AND COSTS ANALYSIS:

The Board then reviewed the results of the recent cleaning services survey. They were also presented with an outline of costing out the labor for providing these services in house vs contracting. Casey Garrett made it clear that his preference is to be able to fill a current vacancy in Facilities and keep the services in house. After discussion, the Board directed Casey to use the results of the survey as an opportunity to improve cleaning services in the Courthouses.

PERS REFORM:

Present for discussion were Jennifer Cuellar, Sarah Hanson and Jean Ripa. Jennifer submitted the financial analysis of the SB 1566 PERS employer match program. With the signing into law of SB 1566, PERS employers will be able to apply for a match to PERS contributions made beyond the normal PERS monthly payment, that are not raised from bond issues or other debt. As Columbia County has been building up a PERS reserve the last several years, it is well positioned to be able to take advantage of this program. Program criteria gives jurisdictions with more than 200% UAL to payroll first crack at applying for the match program. Columbia County's UAL is 164% so would not be eligible to be in the initial group. If funds remain in the program after the early application deadline, jurisdictions will be allowed to apply for remaining funds. The Board directed staff to be ready with our application. The County also anticipates applying for \$1.2 million contribution in order to maximize the match benefit formula.

EXECUTIVE SESSION UNDER ORS 192.660(2)(d):

The Board recessed the regular session to go into Executive Session as allowed under ORS 192.660(2)(d). Upon coming out of Executive Session, no action was taken by the Board.

BRIEFING ON CURRENT CASES IN SHERIFF'S OFFICE:

Lieutenant Brian Pixley and Detective Dave Peabody were present to brief the Board on a recent theft/burglary case. They also reviewed how they put cases together for search warrants. This is informational only and no action needed.

CZ TRAIL COMMITTEE APPOINTMENT DISCUSSION:

The Board reviewed the number of interest forms received for the CZ Trail Committee appointments. After some lengthy review and discussion, the Board added the appointments of Dale Latham, JJ Duehren, David Clark, Glen Crinklaw, Tony Hyde, Mike Pihl and David Sprau to the next consent agenda.

CHAPMAN LANDING DISPOSITION:

The Board briefly looked at the County requirements for any land transfer of Chapman Landing to the City of Scappoose. There are also deed restrictions to be considered. No action was taken.

JOCAC COMMITTEE MEMBERSHIP:

The Board has only received one interest form for the Jail Operating Citizen Advisory Committee. Because there is a need to fill 3 vacancies, ***Commissioner Tardif moved and Commissioner Heimuller moved to appoint David Brown to the JOCAC committee for a (3) year term. The motion carried unanimously.***

TRANSIT MEETING:

Commissioner Heimuller reported on the Transit meeting held last night. He felt the meeting went very well. He informed the committee of the recent changes, where CC Rider stands financially and that there would be some changes to the way the committee meetings will be held.

With nothing further coming before the Board, the meeting was adjourned.

Dated at St. Helens, Oregon this 21st day of March, 2018.

BOARD OF COUNTY COMMISSIONERS
FOR COLUMBIA COUNTY, OREGON

By: _____
Margaret Magruder, Chair

By: _____
Henry Heimuller, Commissioner

By: _____
Jan Greenhalgh
Board Office Administrator

By: _____
Alex Tardif, Commissioner